



# Living Water Ministries

Faith Formation, Service, Leadership, and Community

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## Living Water Ministries Program Support Job Description

**General Responsibilities:** Provide assistance to the leadership team of Living Water Ministries. Provide oversight, direction, programming and safety for all campers.

### **Qualifications:**

The successful candidate will be 18 years or older and have graduated High School. Previous experience attending or working in a camp environment and at least one year of college is preferred. The qualified candidate will enthusiastically embrace and live out the mission and vision of Living Water Ministries through their work and life at Stony Lake.

### **Reporting functions:**

This position reports directly to the Program Director.

**Specific Responsibilities:** All responsibilities are in conjunction with the Program Innovator, the Leadership Team, and consistent with the Mission, Vision, Core Value, Goals and policies of Living Water Ministries.

- Implement the mission, purpose, goals, and objectives specific to the programming of Stony Lake summer camp.
- Maintain a lifestyle and leadership style that exemplifies the ministry of Jesus Christ.
- Be with campers and assigned support staff at all times.
- Perform as a Lifeguard or a High Ropes Facilitator according to provided training.
- Responsible for ongoing program with campers and assigned support staff; working, planning, adjusting program to accomplish goals of camp.
- Live and work with a group of campers and assigned support staff in a family group situation and ensure their safety.
- Participate in a team relationship with other staff and camp leaders. (i.e. Health Officer, Waterfront Director, Ropes Director, and Kitchen Lead).
- Supervise campers in camp chores
- Work with other staff in completing counselor duties.
- Participate in all camp activities.
- Be prepared to lead a group of campers in up to 3 hours of programming without the assistance of another staff member.
- Goes on Day Camp Teams as assigned

- Keep all campers accountable to procedures, policies, and rules as defined in the staff manual and procedures manuals and as provided verbally by the Program Innovator or leadership team.
- Know, be able to recite or lead others in camp emergency procedures.
- Ensure that lost and found items are returned to the office for logging and claim.
- Ensure that every assigned cabin group signs a cabin covenant and implement other methods of preventative behavior management.
- Perform all duties as assigned by the leadership team.
- Act as a resource for adult leaders and work to include them in all camp programming.
- Oversees and is responsible for the overall cleanliness of assigned cabin and camp.
- Assist with office tasks, code pink, and other administrative work as assigned.
- Assist with maintenance tasks, kitchen tasks, driving campers (if 21 or older) or other projects as assigned.
- Complete additional tasks or assignments as requested by the Program Innovator or Leadership Team.

**Essential Functions:**

- Live up to 11 weeks at Stony Lake.
- Keep Campers and assigned support staff safe and having fun.
- Keep vision and direction of your cabin and camp, Stony Lake programming, and staff training in alignment with the mission and vision of Living Water Ministries.
- Through daily devotion, weekly worships, and frequent study and prayer with other Living Water Ministries, Synod, and Diocesan Staff, seek to remain Christ and Camper centered

**Classification of Employee:** Temporary

**Mission** Bringing together all of God's children to experience Christian community, grow in faith, develop leadership skills, and serve others.

**Vision** Create communities centered in Christ to transform lives and the world.